	Amendment NO (0)	Version No (1)	Egyptian Organization for Standardization and Quality EOS Environmental Performance Unit EPU	Form Code F2-CFP- Pre-Engagement
	Amendment date / /	Issue date 3/2024	F2-CFP-pre-engagement	Page 1 of 2

## EOS-VVB Pre-Engagement Form

1) **Client Information**


- Company Name: -----
- Contact Person: -----
- Role/Title: -----
- Address: -----
- Phone: -----
- Email: -----

2) **Engagement Details.**

- **Type of Engagement:**
  - ☐ Verification (ISO 14064-3)
  - ☐ Validation (ISO 14064-3)
  - ☐ Mixed (Verification & Validation – please clearly define the scope of each)
- **Brief Claim Description:** (A concise statement of the GHG assertion)  
-----  
-----  
-----
- **Objectives:**
  - Primary goals for pursuing verification/validation: (To be selected and to be mentioned )  
-----  
-----
  - Validation-Specific Objectives (if applicable): ( to be mentioned if it applicable)  
-----  
-----
- **Scope:**
  - Boundaries (facilities, locations, operations): ( system boundaries, operations, production lines ,flowcharts, facilities ...ect to be attached)  
-----  
-----
  - GHG Sources, Sinks, and Reservoirs: ( to be selected and attached)-----  
-----
  - GHG Types: (to be selected and attached)-----  
-----
  - Time Period: (to be selected )-----
  - Other Scope Considerations (baselines, secondary effects, etc.): (to be selected )-----  
-----  
-----
- **Applicable GHG Program/Standard:**
  - ☐ ISO 14064 ☐ GHG Protocol ☐ Other (please specify): \_\_\_\_\_
- **Criteria:**
  - Materiality Threshold: \_\_\_\_\_
  - Level of Assurance (Verification Only): ☐ Reasonable ☐ Limited
  - Other Relevant Criteria: -----

3) **Feasibility Assessment; ( to be added by EOS-VVB)**

- EOS- VVB Competencies & Resources: (Relevant qualifications, personnel availability)-----  
-----  
-----

	Amendment NO (0)	Version No (1)	Egyptian Organization for Standardization and Quality EOS Environmental Performance Unit EPU	Form Code F2-CFP- Pre-Engagement
	Amendment date / /	Issue date 3/2024	F2-CFP-pre-engagement	Page 2 of 2

- Potential Conflicts of Interest: -----
  - Process & Timeline:
    - Target Start Date: -----
    - Estimated Duration: -----
    - Potential Challenges: -----
- 4) **Agreement & Signatures.**
- The undersigned confirm that the above is an accurate understanding of the proposed engagement as of this date. Further detailed discussions will be held to fully define the scope and requirements.

**Client Representative** Name; ----- Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

**EOS-VVB Representative** Name : -----Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_